

**Krause, Tina**

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**From:** KRAJEWSKI, JAMES D.  
**Sent:** Thursday, September 25, 2014 8:40 AM  
**To:** Krause, Tina  
**Subject:** FW: Training reservation

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**From:** Tom Pounds [mailto:tpounds@lifesafetydesigns.com]  
**Sent:** Thursday, September 25, 2014 8:25 AM  
**To:** KRAJEWSKI, JAMES D.  
**Subject:** FW: Training reservation

**THOMAS POUNDS**  
NICET III # 01054  
FIRE ALARM SYSTEMS



**LIFE SAFETY**  
DESIGNS

3038 LENOX AVENUE  
JACKSONVILLE, FL 32254

(904) 388-1700 EXT 115 OFFICE | (904) 388-1718 FAX

[TPOUNDS@LIFESAFETYDESIGNS.COM](mailto:TPOUNDS@LIFESAFETYDESIGNS.COM) | [HTTP://WWW.LIFESAFETYDESIGNS.COM](http://www.lifesafetydesigns.com)

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**From:** Brown, Linda W. (GA16) [mailto:Linda.Brown2@Honeywell.com]  
**Sent:** Wednesday, September 24, 2014 5:01 PM  
**To:** Tom Pounds  
**Subject:** Training reservation

**TRAINING RESERVATION**  
**NOTIFIER UNIVERSITY – Duluth (Atlanta), GA**

**Dates: November 3-7, 2014**  
**ONYX University Course**

**Heather Marcano-Solomon**  
Clay County School Board

We have received your application to attend the NOTIFIER University course listed above. A seat has been reserved for you in this course to be held at **Honeywell Fire Systems, 3079 Premiere Pkwy., Ste. 110, Duluth, GA 30097. Phone: 770-689-0700.**

**Class begins promptly at 8:00 a.m. and adjourns at 5:00 p.m. each day. Due to the extensive amount of material to be covered in this course, attendance for each full day is**

**required. Please plan travel accordingly.** Lunch and break time refreshments will be provided with our compliments.

**Honeywell Dress Code** - Visitors to a Honeywell facility are subject to the same Dress Code provisions as employees. This policy prohibits the wearing of open-toed shoes, sandals, Flip-Flops, etc. Tank and Tube Tops and shorts are also prohibited. Visitors are not permitted to wear any clothing that may have sexual, suggestive, vulgar or threatening slogans, or otherwise offensive statements printed on them or any clothing that may be inappropriately revealing or distracting to others.

If making travel arrangements, we recommend that refundable tickets be purchased. We reserve the right to modify or cancel a class if we do not have enough students enrolled or for unforeseen circumstances. You will be notified should this occur.

**IMPORTANT NOTES: Attendees must complete the Prerequisite Training Course in advance of the course.** The Prerequisite Training Course will take an estimated 10-15 hours to complete and must be completed in advance. The score received on the Prerequisite Course will be figured into each attendee's final grade average.

If we may be of further assistance, please do not hesitate to call the Training Department at 770-689-0728 (direct) or 800-656-3726.

Regards,

Linda Brown  
Training Administrator  
Phone: 770-689-0728  
Email: [linda.brown2@honeywell.com](mailto:linda.brown2@honeywell.com)

**Krause, Tina**

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**From:** KRAJEWSKI, JAMES D.  
**Sent:** Thursday, September 25, 2014 8:41 AM  
**To:** Krause, Tina  
**Subject:** FW: Training reservation

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**From:** Tom Pounds [mailto:tpounds@lifesafetydesigns.com]  
**Sent:** Thursday, September 25, 2014 8:25 AM  
**To:** KRAJEWSKI, JAMES D.  
**Subject:** FW: Training reservation

**THOMAS POUNDS**  
NICET III # 01054  
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**To:** Tom Pounds  
**Subject:** Training reservation

**TRAINING RESERVATION**  
**NOTIFIER UNIVERSITY – Duluth (Atlanta), GA**

**Dates: November 3-7, 2014**  
**ONYX University Course**

**Richard Croteau**  
Clay County School Board

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Regards,

Linda Brown  
Training Administrator  
Phone: 770-689-0728  
Email: [linda.brown2@honeywell.com](mailto:linda.brown2@honeywell.com)



## MANDELE, JULIE L.

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**From:** MERRILL, JOHN C.  
**Sent:** Wednesday, November 05, 2014 11:40 AM  
**To:** MANDELE, JULIE L.  
**Subject:** FW: OUT OF STATE TRAINING

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**From:** MERRILL, JOHN C.  
**Sent:** Friday, October 31, 2014 8:02 AM  
**To:** DL - Board Members  
**Cc:** ADAMS, DENISE S.; Bickner, Bruce  
**Subject:** OUT OF STATE TRAINING

Due to an oversight, I failed to include on the October Board Agenda out of state training for two of our Electronics Technicians. These folks are scheduled for a Notifier Fire Alarm system training and programming class in Duluth, Georgia from November 3 through November 7. This is the new fire alarm system just installed at Thunderbolt Elementary and the training will help them to maintain and reprogram the system as required, resulting in a substantial savings to the School Board. All of the training costs, with the exception of per diem and mileage, are being borne by the contractor that installed the system at Thunderbolt Elementary.

We have tried to reschedule the training session so that I would be able to take this item to the Board prior to the class as required by Board Policy, but there are no additional sessions for the rest of this year, and the schedule has not yet been posted for next year. Additionally, since we are within two weeks of the course commencing, there are also substantial tuition penalties for cancellation and rescheduling, and I feel that we would be responsible for payment of those penalties (estimated to be in excess of \$6,000) since the contractor has acted in good faith to schedule this class as requested by us.

In accordance with the Board Policy 5.02.E.1.b, I am notifying you that I plan to have our Technicians attend this training in Duluth, GA from November 3 – 7 and will put this item on our agenda for the November Board meeting.

I appreciate your understanding.

Respectfully,

John Merrill  
Assistant Superintendent for Support Services